

# TUCKAHOE EQUESTRIAN CENTER FOUNDATION RENTAL CONTRACT

Name of Contact Person: \_\_\_\_\_ Date(s) Requested: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Activity being held: \_\_\_\_\_ Event time: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Cell: \_\_\_\_\_

Email of contact person (if available): \_\_\_\_\_

Are you a non-profit organization?  no Are you charging a gate or entry fees?  yes  no

Who will be attending the event? \_\_\_\_\_

Please Check Facilities Being Requested	Fee per day
All Facilities (arena, barn, clubhouse, and corrals) \$250/day and \$500/2 days or weekend. (You must submit proof of insurance with this application*.)	
Clubhouse and picnic area only \$100.	
Barn and arena only \$200 (You must submit proof of insurance with this application*.)	
Individual corrals/stalls in barn (\$5.00 per day per corral or stall if not renting all facilities as listed above. Cost equals # of corrals/stalls x number of days requested.	
Camping fee (please note camping privileges are for TEC members only unless attending a TEC sponsored event) electric hook up \$8.00 per site for 20 amp, \$12 per site for 30 amp.	
TOTALS	
Security Deposit (\$100.00)	

I acknowledge and accept that TEC and the State of Maryland will not be held liable for any property damage, personal injury, or loss incurred during the use of TEC facilities and/or property. The information above is true and correct to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

TEC Representative's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send this application including the rental deposit fee (payable to TEC) to:  
Stacy Frank, 12587 Eveland Rd., Ridgely, MD 21660.**

For TEC Internal Use:

TOTAL FEES \_\_\_\_\_ CHECK # \_\_\_\_\_ CHECK # \_\_\_\_\_

DEPOSIT (25%) \_\_\_\_\_ CHECK # \_\_\_\_\_ CHECK # \_\_\_\_\_

BALANCE DUE: \_\_\_\_\_ CHECK # \_\_\_\_\_ CHECK # \_\_\_\_\_

Comments:

## RULES AND REGULATIONS FOR USING TEC

Any and all costs for damage to the park and its facilities, beyond natural wear, is the responsibility of the individuals or group renting the facility. Any activity held at the park must comply with all federal, State, and local rules, regulations and laws. Events are monitored by Park personnel and TEC board members.

1. Security deposit monies (25% of the rental fee) and a signed contract are required to reserve a date. Deposits are refundable after 10 days of notice.
2. Upon completion of your event: a) All trash and decorations must be removed; b) All lights or items requiring electricity must be turned off; water hoses shut off; c) If you use the clubhouse, it must be returned in the condition you found it, i.e. chairs and tables set up, floors cleaned, doors closed; d) Property is to be left clean, and manure removed from stalls and *spread* along the field and tree lines.
3. Rental hours/dates for this event include\_\_\_\_\_. This includes clean up.
4. No horses are permitted in the picnic area and dogs MUST be leashed.
5. No weapons or alcohol are permitted on TEC grounds.
6. In case of emergency, contact Park office and a TEC officer. See phone numbers below.

GPS address: 619 Crouse Mill Rd., Queen Anne, MD 21657 (Please note this is NOT our mailing address.)

Tuckahoe State Park Office: 410-820-1668

Tuckahoe Equestrian Center: Linda Middleton 410-829-1046, Denise Hill 302-249-5804,  
Gail Brodt 410-770-4372, Stacy Frank 516-901-4979.